

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT
MARCH 12, 2019
MEETING MINUTES
6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President. Mr. Terry led in the Pledge of Allegiance. Ms. Lanceslin gave the Invocation. A roll call resulted in the following:

Present:

Calvin Deshotel
Donna Lanceslin
Ralph Longman
Greg Paul
Joe Phillips
Joseph Tabb
Wilson Terry

Absent:

Willie Peters
Murphy Pontiff

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Jude Hebert of CLECO, Mr. Casey Collie with the Franklin Banner, Mr. Eric Duplantis, Port Attorney, Mr. Reid Miller of Miller Engineers, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Paul to dispense with the reading of the February 5, 2019 meeting minutes and to accept them as presented. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported that as discussed at last month's meeting, he is testing a used drainage pump at the Port's Industrial Park. He has run the pump on various days over the last three weeks and determined that there a couple of leaks in the levee. The pump is a used 2013 four cylinder six inch Victor pump and after running 60 gallons of fuel through it, he said that it ran well. He said that the pump has adequate pumping capabilities to satisfy the drainage needs of the Industrial Park. He said the cost of the pump with all of the necessary hoses included, is \$12,500. A motion was made by Mr. Longman to authorize the Executive Director to purchase the drainage pump and associated equipment. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported on the SLCC training school to be built at the Port's Industrial Park. He said that a meeting was held recently with the Port's Executive Committee, Senator Allain and Representative Jones and representatives of the SLCC school. At that meeting, it was decided that a meeting would be held with local businesses to address their needs with regard to various training options before the plans for the school are finalized. The meeting will be held on Tuesday, April 2, 2019 at the Baldwin Civic Center. Senator Allain and Representative Jones will be in attendance and available to answer any questions or to address any concerns regarding the training facility. Mr. Terry asked if there was a need for training for operators of the water and sewer facilities. Mr. Allain reported that the Louisiana Rural Water Association offers training for these positions.

Mr. Allain requested that the Port Commission surplus the following obsolete equipment owned by the Port Commission: 1 - Sylvania television, 1 HP Deskjet Printer, 1-Canon Printer, 1- Kodak Printer, 7 - Norstar Phone sets, 1- Dell Computer. A motion was made Ms. Lanceslin to surplus the equipment. The motion was seconded by Mr. Phillips. Mr. Terry asked if there was any discussion or opposition. Mr. Phillips asked if the items could be donated to the local schools, etc. Mr. Allain said yes and if he knew of any organization that had a need for the items, to please contact him.

Mr. Allain announced that a Blood Drive will be held on May 8th, from 8:30 a.m. to 12:00 noon, at the St. Mary Parish Courthouse for Mr. Gary LaGrange, who is in need of a liver transplant. Mr. LaGrange was the first Executive Director of the Port of West St. Mary. Mr. Allain asked for any kind of help to assist Mr. LaGrange.

Mr. Allain reported on the following regarding Louisiana DOTD Port Priority State Project No. H.013325:

- Change order #1 - Phase III - Louisiana Crane and Electrical Service - \$1,100 - the framing that supports the crane has stiffeners that attach to the frame of the building - three electrical panels that were mounted on columns that had to be moved to the side. Louisiana Crane and Electrical is also requesting an extension on time of 30 days due to weather delays. A motion was made by Mr. Deshotel to approve the Change Order and the request for a time extension. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition. There was none.

-Contractor's Request for Payment No 2 (Phase III) Louisiana Crane and Electrical Services, Inc. in the amount of \$990.00. A motion was made by Mr. Longman to pay the request. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition - there was none. The motion carried unanimously.

-Resolution to award project - (Phase IV) - Mr. Miller explained that this portion of the project is for Bulkhead Rehab. He reported that two bids were received on February 19. Bids were received from FRP Construction in the amount of \$269,011.49 and from Cecil D. Gassiott, LLC in the amount of \$470,038.50. He explained that the budgeted amount for this portion of the project was \$600,000 and that plans are to ask DOTD if additional work can be performed on the bulkhead (larger area) because the bid is considerably under budget. Mr. Miller recommended that Port enter into a contract with FRP for the Bulkhead Rehab. A motion was made by Mr. Deshotel to award the contract to FRP Construction, LLC. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition - there was none. The motion carried unanimously.

- Notice to Award - (Phase IV) - A motion was made by Ms. Lanceslin to approve the Notice of Award. The motion was seconded by Mr. Phillips. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously and the meeting adjourned at 6:20 p.m.

Signed


Lennel G. Paul, Secretary